

Training on Procurement Management

**Duration
(3 Days)**

Complete Human Resource Solutions (CHRS) in collaboration with Accretive Development (AD) is organizing a 3 Days Training on "Effective management of procurement in donor funded projects"

CHRS has been working for the last decade in the field of development to provide specialized services for public and private sector organizations to help them establish effective and efficient organizational and operational systems and controls. CHRS has developed and conducted a wide range of training programs to support individuals and organizations in strengthening their human resource management, systems development, organizational management, change management and programmatic impact.

AD is a consulting organization that focuses on bringing together innovative and cutting edge solutions to development and management fields.

Introduction

This training will provide a clear understanding of the ethics and principles of procurement, the generic procurement process and effective management of contracts. Participants will also gain knowledge of the applicability and management of rules, regulations and procedures pertaining to different donor funded programs.

Training Content

1. Introduction to Procurement definitions
2. Applicable Procurement Rules and Regulations of different donors
3. Procurement Planning
4. Procurement Principles and Ethics
5. Process of Procurement / Standard Operating Policies and Procedures
 - a. Process for Goods and Equipment
 - b. Process for Consultancy Services (Individual/Firms/Companies)
 - c. Process for Works
6. Selection of different types of Contracts and their Management.

How to register:

For details on how to register please visit www.chrs.pk.

Who can benefit from this training

- Procurement Professionals wishing to update their knowledge
- Non-procurement professionals who are involved in or manage the procurement function
- Finance, Auditing and compliance professionals
- Anyone interested in Procurement for donor funded projects and programs

Trainer Profile

Mazhar Hussain Kazmi has been working in the area of Procurement Management as a practitioner, consultant and trainer for the last 20 years. He has extensive experience of managing large scale procurements in public as well as the private sector. He has designed and delivered training programs in a vast number of areas including contract management, procurement cycle management, negotiation skills and large scale procurements.

Training Fee

PKR 22,500 per participant (Includes training fee, material and refreshments during training)

Early bird discount of 5% if registered before 25th March, 2016

Discount Policy

Group discount from same organization:

5% for 3 or more participants

10% for 6 or more participants

Participants from local organizations, FATA, remote areas and those with disabilities are eligible for a 5% discount