

# Training Workshop on Monitoring & Evaluation



## Introduction

Complete Human Resource Solutions (CHRS) is offering 2-days Monitoring and Evaluation Training Program. Since, M&E are fundamental aspects of good program management. This training covers the aspects of Why, What, When, Who and How are of monitoring and evaluation. In this event participants will learn by exchange of knowledge about the aspects of transparency and accountability of the program toward the community.



## Training Objectives

By the end of the training, participants will be able to

- ▶ Comprehend the concepts, principles and processes of monitoring and evaluation.
- ▶ Apply knowledge and skills of using different tools and methods for data collection.
- ▶ Explain steps of developing M&E model
- ▶ Explain the components of LFA



## Training Contents

- ▶ What is Monitoring and Evaluation?
- ▶ Four key areas of M&E Information
- ▶ Comparison between monitoring and Evaluation.
- ▶ Why monitoring and Evaluation important?
- ▶ What is M&E System?
- ▶ Six Steps for the development of M&E System?
- ▶ Types of Monitoring and Evaluation
- ▶ Common tools for Monitoring and Evaluation.
- ▶ Introduction to LFA
- ▶ Monitoring not policing



## Who should attend?

The training workshop is designed for middle and senior-level project managers, monitoring and evaluation managers, project monitors, evaluators, team leaders and volunteers, who are directly or indirectly involved in monitoring and/or evaluating projects, or are expected to be engaged in such activities in future. The training will be useful for participants from industry, social sector development organizations, academia, international funding agencies, NGOs and consultants.



## Training Outcomes

By the end of this course, participants will be able to:

- ▶ Understand the principles and procedures for effective project monitoring and evaluation
- ▶ Formulate and use the logical framework analysis to monitor and evaluate projects
- ▶ Use work breakdown structures and MS Project to monitor project efficiency
- ▶ Improve their ability to gather, manage, and communicate project information

Learn methods to evaluate project effectiveness and impact

## Training Fee

PKR 13,500/ (includes trainer's fee, training material and refreshment during training days).

## Discount Policy

10% for 3 or more participants  
20% for 5 or more participants

## How to Apply

Please find the attached registration form and send its soft copy in return mail. Our correspondent will contact you for further processing